

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

March 13, 2023

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, February 13, 2023 – After the regular meeting to discuss personnel issues.

Tuesday, February 21, 2023 – Police Pension meeting.

Monday, February 27, 2023 – Informational Meeting regarding the Rt. 88 and Brownsville Road Intersection Project.

Tuesday, March 7, 2023 – Discussion regarding the two volunteer fire departments and personnel issues.

Monday, March 13, 2023 – Prior to the regular meeting regarding personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Action on Hiring Full-Time Police Officer – Joseph Zimmerman

Motion by Mr. Snee, seconded by Mr. Lucot, to approve taking the appropriate action to hire Joseph Zimmerman as a full-time police officer with the South Park Township Police Department, with an effective date of employment being March 14, 2023, and a probationary period of eighteen (18) months, contingent upon the successful completion of physical and psychological examinations by township selected physicians. All members voted aye. Motion carried.

Action on Hiring Full-time Police Officer – Andrew Esser

Motion by Mr. Snee, seconded by Mr. Lucot, to approve taking the appropriate action to hire Andrew Esser as a full-time police officer with the South Park Township Police Department, with an effective date of employment being March 15, 2023, and a probationary period of eighteen (18) months, contingent upon the successful completion of physical and psychological examinations by Township selected physicians. All members voted aye. Motion carried.

Action on Hiring of Full-Time Police Officer – Prasad Pokhrel

Motion by Mr. Snee, seconded by Mr. Lucot, to approve taking the appropriate action to hire Prasad Pokhrel as a full-time police officer with the South Park Township Police Department, with an effective date of employment being March 16, 2023, and a probationary period of eighteen (18) months, contingent upon the successful completion of physical and psychological examinations by Township selected physicians. All members voted aye. Motion carried.

OATH OF OFFICE

The Oath of Office was administered by Chairman Walt Sackinsky to the newly appointed police officers, and the appropriate documents were executed. Afterward, pictures were taken.

Call on the People

Ned Williams, Montour Trail Council – Mr. Williams requested to speak publicly at the conclusion of the meeting.

Mary Olshesky, 3605B Downing St. – Ms. Olshesky asked for consideration for the installation of speed bumps on Downing Street and First Alley. She explained that there is a considerable number of children and elderly residents in the area, and vehicles are exceeding the speed limit. Mr. Snee asked if she had notified the police department, and she replied that she has not. However, one of her neighbors discussed the matter with a police officer. Mr. Snee suggested that Ms. Olshesky contact Chief McDonough to setup a time and date for the police to patrol the area. Chief McDonough explained that speed bumps are difficult for public works when plowing the roads. He added that there are many aggressive traffic enforcement details that can be done to help prevent speeding.

Cindy Atchison, 3121 Southern Drive – Ms. Atchison mentioned that 3127 Southern Drive is vacant. She inquired as to why there is no ordinance stating that a vacant home cannot stay vacant past a certain time period. Mr. Sackinsky commented that Mr. Bonidie is very aggressive in citing owners of dilapidated property. He mentioned that the Township demolishes at least two dilapidated, nuisance properties each year. Mr. Firman added that you can only cite an owner for code violations, not because the house remains vacant. Mrs. Fosbaugh commented that the Township has compiled a list of properties in the Township that are vacant, which will be advertised. The property information will be kept in a binder for interested parties to review. She mentioned the Vacant Property Recovery Program through Allegheny County, which is a lengthy application process. Currently, the County has a shortage of personnel that is further delaying the process. Ms. Atchison inquired about the Sleepy Hollow Rezoning, and Mr. Sackinsky replied that the Township tries to be as transparent as possible. He added that until the Planning Commission makes their recommendation on March 22nd, the Board of Supervisors cannot comment on the application. Mrs. Fosbaugh commented that there is a great deal of misinformation being circulated. She stated that it is a rezoning request, not a plan for approval.

Julie Gunn, 1840 Stoltz Road – Ms. Gunn commented that the stormwater from the Maripat Plan runs onto her property and into Sleepy Hollow Run, which wears away the trees. She added that behind her barn is the scour of the stream. Currently, there is a tree trunk on top of a sewer pipe. She is concerned that the next time water gets in, it will blow the lid off and is requesting stream stabilization. Ms. Gunn mentioned there is a culvert along Maripat Drive that is filled in and may need dug out. All the water from Maripat Drive flows down through Amoroso’s property, and then down her driveway. The intersection of Stoltz Road and McConkey Road floods periodically.

Action on Minutes Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on February 13, 2023. All members voted aye. Motion carried.

Action on Minutes Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the informational meeting with regard to the Rt. 88 Intersection Project held on February 27, 2023. All members voted aye. Motion carried.

Action on Invoices Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of February, 2023. All members voted aye. Motion carried.

Action on Minor Land Development – Rhino Rentals Development – Preliminary and Final Approval

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor land development identified as the Rhino Rentals Development Plan, as presented by the Developer, Andrew M. Dorfner, for the property located at 2249 Brownsville Road, contingent upon the following:

A. Fully executed Land Development and Stormwater Agreements must be in place with the appropriate bonds and fees prior to the onset of construction activities;

B. A Highway Occupancy Permit (HOP) is required for the project and must be submitted to the Township upon receipt, prior to the onset of construction activities;

C. The Planning Module must be approved prior to the onset of construction activities; and

as recommended by the members of the Planning Commission, the Township Engineer and Planning Consultant. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – 1806 Sangate Drive – Joann M. MacLeod

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Joann M. MacLeod (Grantee), to permit the construction of a six foot (6') wooden fence over a public utility easement located on Lot No. 620 of the Piney Forks Village Plan No. 6, Lot & Block No. 885-M-114, being 1806 Sangate Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantees are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantees further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages, or replacement of said encroachment. All members voted aye. Motion carried.

Action on Land Development Agreement – Montour Trail Phase 35 – Wood Street and Stewart Road

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Land Development Agreement by and between the Montour Trail Council and the Township of South Park, the purpose of which is to outline the terms and conditions for the completion of the public improvements for the project identified as the Montour Trail Phase 35, to be located between Wood Street and Stewart Road, contingent upon the receipt of the Highway Occupancy Permit (HOP) prior to the onset of construction activity, and further authorized the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action on Storm Water Facilities Maintenance and Monitoring Agreement – Montour Trail Phase 35

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Storm Water Facilities Maintenance and Monitoring Agreement by and between the Montour Trail Council and the Township of South Park, the purpose of which is to outline the terms and conditions for the construction, operation, inspection, repair, maintenance, replacement, elimination and monitoring of said on-site storm water facilities associated with the project identified as the Montour Trail Phase 35, to be located between Wood Street and Stewart Road, and further authorized the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action on Land Development Agreement – South Park School District – Additions & Alterations to the South Park Elementary Center

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Land Development Agreement by and between South Park School District and the Township of South Park, the purpose of which is to outline the terms and conditions for the completion of the public improvements for the project identified as the Additions & Alterations to the South Park Elementary Center, to be located at 2001 Eagle Pride Lane, and further authorized the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action on Stormwater Facilities Maintenance and Monitoring Agreement – South Park School District – Additions & Alterations to the South Park Elementary Center

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Storm Water Facilities Maintenance and Monitoring Agreement by and between South Park School District and the Township of South Park, the purpose of which is to outline the terms and conditions for the construction, operation, inspection, repair, maintenance, replacement, elimination and monitoring of said on-site storm water facilities associated with the project identified as the Additions & Alterations to the South Park Elementary Center, to be located at 2001 Eagle Pride Lane, and further authorized the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action to Schedule Public Hearing – Rezoning Request Submitted by Red Rocks Group – Sleepy Hollow Road – Lot/Block 771-F-75

Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Hearing on Monday, April 10, 2023, at 6:00 p.m., for the purpose of receiving public comment relative to the zoning amendment request submitted by Red Rocks Group for the rezoning of property located on Sleepy Hollow Road, Lot/Block No. 771-F-75, from the R-2 Medium Density Single-Family Residential zoning designation to the R-4 Multifamily Residential zoning designation. All members voted aye. Motion carried.

Action on Resolution No. 2-23	Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 2-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING THROUGH THE FLOOD MITIGATION PROGRAM (FMP) GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY FOR THE PURPOSE OF THE CONSTRUCTION OF SOUTH PARK FLOOD ALLEVIATION FACILITIES. All members voted aye. Motion carried.
Action on Training Request – Code Official Safety Specialist – Code Enforcement Officer Tom Bonidie	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the participation of Code Enforcement Officer Tom Bonidie in an online training session sponsored by the Code Enforcement Officer Safety Foundation entitled, “Code Official Safety Specialist,” scheduled for March 21, 2023, at a total cost to the Township of \$250. All members voted aye. Motion carried.
Action on Allegheny League of Municipalities Conference Attendance – Township Supervisor Edward Snee	Motion by Mr. Lucot, seconded by Mr. Sackinsky, to approve the attendance of Township Supervisor Edward Snee to the 2023 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for April 13-16, 2023, which will be held at Seven Springs, PA, at a total cost to the Township of \$1,209.47. The previously approved at the February 13, 2023 meeting did not include lodging which is now reflected in the total. Roll Call: Mr. Sackinsky – aye; Mr. Lucot – aye; Mr. Snee – abstained. Motion carried.
Action on Allegheny League of Municipalities Conference Attendance – Brian Lucot	Motion by Mr. Snee, seconded by Mr. Sackinsky, to approve the attendance of Township Supervisor Brian Lucot to the 2023 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for April 13-16, 2023, which will be held at Seven Springs, PA, at a total cost to the Township of \$1,209.47. Roll Call: Mr. Sackinsky – aye; Mr. Snee – aye; Mr. Lucot – abstained. Motion carried.
Action on Allegheny League of Municipalities Conference Attendance – Township Manager Karen Fosbaugh and Administrative Assistant Chris Satter	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Township Manager Karen Fosbaugh and Administrative Assistant Chris Satter to the 2023 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), for the Friday, April 14, 2023 session at a total cost of \$350.00. All members voted aye. Motion carried.

**Action on
Conference
Attendance –
Pennsylvania Chiefs
of Police Education
and Training
Conference – Chief
Dennis M.
McDonough**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Chief Dennis M. McDonough to the annual Pennsylvania Chiefs of Police Association and Training Conference to be held on July 22-26, 2023, in the Pocono Manor, PA, at a total cost to the Township of \$1,369.68. All members voted aye. Motion carried.

**Action on Training
Request – Axon
Instructor
Recertification –
Officer Shannon
Henrich**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the attendance of Officer Shannon Henrich to a training session entitled, “Axon Instructor Recertification,” to be held at the Allegheny County Police Academy on April 28, 2023, at a total cost to the Township of \$501.00. All members voted aye. Motion carried.

**Action on Training
Request – Taser
Instructor – Sgt.
Joseph Leonetti**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the attendance of Sgt. Joseph Leonetti to a training session entitled, “Taser Instructor,” to be held at the Allegheny County Police Academy on April 28, 2023, at a total cost to the Township of \$501.00. All members voted aye. Motion carried.

**Action on Training
Request – Field
Training Officer –
Officer Brian
Jesionowski**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the attendance of Officer Brian Jesionowski to a training session sponsored by Penn State University entitled, “Field Training Officer,” to be held in Baldwin Borough on May 22-24, 2023, at a total cost to the Township of \$517.00. All members voted aye. Motion carried.

**Action on
Assessment Change
Reimbursements –
Lawrence P. Arrigo,
Tax Collector**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve assessment change reimbursements for the calendar year 2021 and 2022, due to successful appeals at the County level, as requested by Lawrence P. Arrigo, Tax Collector. All members voted aye. Motion carried.

**Action on MS4
Report – February,
2023**

Mrs. Fosbaugh explained that following is the MS4 report for February dated March 13, 2023. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department did not rebuild any inlets in February due to the weather.
3. The Public Works Department raised two manholes in February.

4. The proposed 2023 maintenance schedule for the flusher truck and sewer camera has been submitted to the South Hills Area Council of Governments (SHACOG).
5. Jet Jack, Inc. the successful contractor for the 2023 Township-Wide Sanitary Sewer Project, completed the excavation repairs and is maintaining the sedimentation controls associated with the project. Relining activities are on hold due to weather temperatures.
6. Other than several minor restoration issues, all lining activities relative to the joint project with the Bethel Park Municipal Authority involving the interceptor have been completed.
7. The Public Works Department continues to clean the stormwater catch basins of leaves to ensure that they are functioning properly.
8. The storm sewer line and rock channel Public Works Department is working on in the vicinity of Wilson Road is 50% completed. The remainder of the project is located across the street, which involves the stabilization of the adjacent stream bank.
9. The contracts for the Community Development Project Year 48 – Sebolt Road/Brownsville Road Sanitary Sewer are being prepared. Once executed, the project can begin.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of February, 2023. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's Report for February, 2023:

Calls for Service	518
Arrests	2
Traffic Citations	23
Warnings Issued	26
Reportable Accidents	4
Non-Reportable Accidents	7
Fire Calls	12
Emergency Medical Assists to Tri-Community EMS	76
Deer Struck by Vehicles	3

Chief McDonough thanked the Board of Supervisors, and expressed his appreciation to Mrs. Fosbaugh, for the work involved in hiring of the three new police officers. He believes that the Township has hired three exceptional candidates.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Police Chief's report for the month of February, 2023. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot thanked everyone for attending. He congratulated the three new police officers and wished them long, successful careers with the Township Police Department.

Mr. Snee – Mr. Snee also congratulated the three new officers. He commented that it is a lengthy hiring process, and he is happy with the candidates chosen. Mr. Snee requested that Ms. Olshesky notify the police department when witnessing vehicular speeding in her neighborhood. He added that he hopes all Ms. Atchison's questions were answered.

Mr. Sackinsky – Mr. Sackinsky welcomed aboard the three new officers. He mentioned the intensity of the hiring process that Mrs. Fosbaugh oversees. Mr. Sackinsky commented that the police department relies on communication with the residents and asked that the residents keep them aware of any concerns.

**Ned Williams –
Montour Trail
Council -
Presentation of
Award**

Ned Williams, Montour Trail Council – Mr. Williams thanked the Township for their ongoing support of the Montour Trail and presented an award. Mr. Sackinsky replied that the Township enjoys the camaraderie between the Township and the Montour Trail Council and recognizes that the citizens enjoy the trail. He added that the maintenance and facilities the Montour Trail Council provides enhances South Park Township.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:49 p.m.